

This is a meeting of the Village Council of Woodstock in public for the purpose of conducting Village business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda. Council may recognize you during their discussion for your comment.

**Village of Woodstock Village Council  
REGULAR MEETING  
Woodstock Municipal Building  
December 12, 2016  
6:30 P.M.**

**MINUTES**

**1. CALL TO ORDER – ROLL CALL**

Meeting was called to order by Jackie Hayes, Mayor.

Roll Call: Dixon, Y; Garland, Y; Metz, Y; Zizzo, Y; Travis, A; Current A

**Pledge of Allegiance**

**2. SET AGENDA**

Metz moved and seconded by Garland to set the agenda.

Roll Call: Dixon, Y; Garland, Y; Metz, Y; Zizzo, Y; Travis, A; Current A

Motion Carried; Y.

**3. APPROVAL OF MINUTES**

Metz moved and seconded by Zizzo to approve the minutes of the October 10, 2016 Regular Council Meeting.

Floor is open for discussion on motion.

Roll Call: Dixon, Y; Garland, Y; Metz, Y; Zizzo, Y; Travis, A; Current A

Motion Carried; Y.

The November 14, 2016, Regular Meeting was cancelled. Quorum not present.

**4. FISCAL OFFICER REPORT**

Total receipts for the month of October were \$14,086.52 and expenditures were paid for the month totaling \$7,845.03. No unusual expenses were incurred and a small spike in income tax receipts was seen.

Metz moved and seconded by Garland to accept the financial statements for October 2016 and approve October 2016 expenditures as presented by the Fiscal Officer.

Floor is open for discussion on motion.

Roll Call: Dixon, Y; Garland, Y; Metz, Y; Zizzo, Y; Travis, A; Current A

Motion Carried; Y.

Total receipts for the month of November were \$11,550.56 and expenditures were paid for the month totaling \$7,687.79. Expenses included \$650 for bearings for the leaf vac.

Metz moved and seconded by Garland to accept the financial statements for November 2016 and approve November 2016 expenditures as presented by the Fiscal Officer.

Floor is open for discussion on motion.

Roll Call: Dixon, Y; Garland, Y; Metz, Y; Zizzo, Y; Travis, A; Current A

Motion Carried; Y.

Champaign-Clark Village Pool audit update. Since the last meeting, five independent accounting firms submitted bids for audit services for the pool for the next three audit periods through 2020. Each Village was allowed to assign five points total to the evaluation scores, and Woodstock's were assigned to Balestra, Harr, Scherer, Inc. based on hourly rate and total cost. This firm was eventually awarded the contract and the first audit will begin in the Spring. Their bid indicates that they'll be less expensive than an audit conducted by the Auditor of State.

**5. MAYOR'S REPORT**

The Mayor stated that a resident complained about firearms being discharged in the Village. Ohio Basic Code prohibits this within the municipality corporation limits. The resident also complained about trash burning. This is also prohibited by law and the resident was advised to notify the Sheriff. Further, the resident expressed concern that not all residents are paying the Village income tax. The resident was advised that RITA reconciles local income tax records with other tax records for purposes of enforcement.

**6. PUBLIC**

None.

**7. VILLAGE ADMINISTRATOR'S REPORT**

The S. Main Street sewer line required significant repairs at a residence at the end of the line that's been vacant for about eight years. The effluent in the line dried out forming a 200 ft. long solid. This required the extended use of a contractor's water jet truck. Total cost isn't yet available. Measures to prevent future similar events are being evaluated.

**8. OLD BUSINESS**

None.

**9. NEW BUSINESS**

**ORDINANCE NUMBER 2016-06 – AN ORDINANCE TO APPROVE TEMPORARY ANNUAL APPROPRIATIONS FOR FISCAL YEAR 2017.**

Garland moved and seconded by Metz to accept the Ordinance for temporary appropriations by major object for 2017.

Floor is open for discussion on motion.

Roll Call: Dixon, Y; Garland, Y; Metz, Y; Zizzo, Y; Travis, A; Current, A  
Motion Carried; Y.

**RESOLUTION 2016-05R – A RESOLUTION REALLOCATING APPROPRIATIONS IN THE STREET FUND**

Unbudgeted appropriations were needed to fund labor and OPERS payments associated with work on the sweeper. Adequate funds were available from Streets, Highways, Curbs and Sidewalks (396) and Operating Supplies (420).

Increase 2011-620-100, Personal Services, \$1,400.

Increase 2011-620-211, OPERS, \$140.00.  
Decrease 2011-620-396, Streets, Hwys, Curbs, Sidewalks, \$1,140.  
Decrease 2011-620-420, Operating Supplies, \$400.00.

This is an emergency reallocation and is retroactive to October 1, 2016.

Garland moved and seconded by Metz to reallocate appropriations in the Street Fund effective immediately and retroactive to October 1, 2016.

Floor is open for discussion on motion.

Roll Call: Dixon, Y; Garland, Y; Metz, Y; Zizzo Y; Travis, A; Current, A  
Motion Carried; Y.

**RESOLUTION 2016-06R – A RESOLUTION AUTHORIZING MAYOR JACQUELYN HAYES TO APPROVE AN AMENDMENT TO THE RITA MEMBER AGREEMENT REGARDING ELIMINATION OF PAPER STATEMENTS.**

The Regional Income Tax Agency (RITA) is converting to electronic reporting exclusively effective January 1, 2017. To continue RITA services, an authorized representative of each member municipality must agree to terms associated with access to the RITA online portal.

Garland moved and seconded by Metz to authorize the Mayor to approve the terms associated with the use of RITA's new online access.

Floor is open for discussion on motion.

Roll Call: Dixon, Y; Garland, Y; Metz, Y; Zizzo Y; Travis, A; Current, A  
Motion Carried; Y.

**RESOLUTION NUMBER 2016-07R – A RESOLUTION ADOPTING THE PUBLIC DEFENDER AGREEMENT FOR 2017 WHICH IS REQUIRED BY THE CHAMPAIGN COUNTY COMMISSIONERS.**

Garland moved and seconded by Metz to accept the Resolution adopting the Public Defender Agreement 2017.

Floor is open for discussion on the motion.

Roll Call: Dixon, Y; Garland, Y; Metz, Y; Zizzo Y; Travis, A; Current, A  
Motion Carried; Y.

Garland moved and seconded by Zizzo to approve a \$200 Christmas bonus for Ron Moore.  
Floor is open for discussion on the motion.

Roll Call: Dixon, Y; Garland, Y; Metz, Y; Zizzo Y; Travis, A; Current, A  
Motion Carried; Y.

**10. ADJOURNMENT**


Metz moved seconded by Zizzo to adjourn.

Motion Carried; Y.

This meeting was tape recorded.

  
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Tom Hallinan, Fiscal Officer

  
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Phil Garland, Council President

  
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Jacquelyn Hayes, Mayor